
**Information and documentation — Rules for
the abbreviation of title words and titles of
publications**

*Information et documentation — Règles pour l'abréviation des mots dans
les titres et des titres des publications*



Foreword

ISO (the International Organization for Standardization) is a worldwide federation of national standards organizations (ISO member bodies). The work of preparing International Standards is normally carried out through ISO technical committees. Each member body interested in a subject for which a technical committee has been established has the right to be represented on that committee. International organizations, governmental and non-governmental, in liaison with ISO, also take part in the work. ISO collaborates closely with the International Electrotechnical Commission (IEC) on all matters of electrotechnical standardization.

Draft International Standards adopted by the technical committees are circulated to the member bodies for voting. Publication as an International Standard requires approval by at least 75 % of the member bodies casting a vote.

International Standard ISO 4 was prepared by Technical Committee ISO/TC 46, *Information and documentation*, Subcommittee SC 9, *Presentation, identification and description of documents*.

This third edition cancels and replaces the second edition (ISO 4:1984), of which it constitutes a technical revision.

Annex A of this International Standard is for information only.

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